

ADDENDUM

Addendum No. 1

Owner: City of Owosso
Project: 2024 Spring Tree Removal
Engineer: City of Owosso

NOTICE TO ALL PROSPECTIVE BIDDERS

BIDS DUE: February 13, 2024

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This Addendum is a part of the Contract Documents and modifies the previously issued Bidding Documents. Acknowledge receipt of this Addendum in the space provided on the "*Signature Page and Legal Status*" section of the Bid Proposal. Failure to do so may result in rejection of the Bid.

ITEM NO. 1:

Add "Local Preference Policy Affidavit" document

END OF ITEM NO. 1

ITEM NO. 2:

Add "2024 Spring Tree Removal Q & A"

END OF ITEM NO. 2

END OF ADDENDUM NO. 1

LOCAL PREFERENCE POLICY

The following affidavit should be completed if a bidder is located within Shiawassee County or intends to sub-contract more than twenty-five percent (25%) to a Shiawassee County based business: The city of Owosso has a local preference policy for the purchase of goods and services as recorded in the city ordinance in section 2-348. "Lowest qualified bidder" defined.

1. The term "lowest qualified bidder," as used in this division, shall mean the lowest bidder having qualifications to perform the work which are satisfactory to the council. The lowest bidder shall be determined based on an adjusted bid tabulation which shall be prepared in the following manner: To the bid of any bidder which is neither a city-based business nor a county-based business shall be added an amount equal to six (6) percent of the bid or two thousand five hundred dollars (\$2,500.00), whichever is less.
2. To the bid of any bidder which is a county-based business shall be added an amount equal to three (3) percent of the bid or two thousand five hundred dollars (\$2,500.00), whichever is less; provided, however, that if no bid is received from a city-based business, no additional amount shall be added to the bid of a county-based business.
3. "Owosso-based business" shall be interpreted to mean a business registered with the county clerk or a corporation registered with the state having a business address within the city limits which pays real and/or personal property taxes levied by the city.

The term "county-based business" shall be interpreted to mean a business other than a city-based business registered with the county clerk or a corporation registered with the state having a business address within the county which pays real and/or personal property taxes levied by the county.

4. If twenty-five (25) percent or more of a contract for construction or other services is to be subcontracted by a city-based business bidder to a non-city-based business or businesses, or by a county-based business bidder to a non-county-based business or businesses, the adjusted bid shall be calculated by applying the provisions of this section separately to each portion of the contract based on the status of the contractor or subcontractor performing that portion of the contract as a city-based or county-based business.

AFFIDAVIT

In accordance with Section 2-348 of the Owosso city code, the bid from a business located in Shiawassee County shall be adjusted to reflect a preference. In order for the city to calculate the adjustment, the bidder hereby deposes and states that their business address is registered, and is currently paying real and/or personal property taxes in Shiawassee County at the following address:

Registered business address

The affiant further deposes and states that a sub-contract with a business registered, and paying real and/or personal property taxes in Shiawassee County will be executed for a percentage equal to or greater than twenty-five percent (25%) as stated below:

Business name and address of sub-contractor

Percentage of contract

Authorized signature

Date

Title

Company name

2024 Spring Tree Removal Bid Questions & Answers

Q: I was reading through the bid packet and I noticed something that may be confusing. I may be wrong, but it says to clean up area completely, then additional requirements it says the city will pick up the wood. So the contractor is only responsible for wood 6" and less, correct?

A: Chip all brush and limbs up to 6 inches in diameter. City will remove wood; homeowner has rights to wood if wanted.

Q: I am reaching out today to ask a couple questions regarding the tree removal quote for the city. Is the list of removals something I meet with you to retrieve? Are all logs and Mulch being dumped at city locations? Stump grinding? And are stump grindings being hauled by us? And is topsoil and seed being placed by us?

A: Locations are listed in the bid. The City will remove wood. Arrangements can be made for the wood chips that are generated from city trees. Mulch has been taken to DPW yard @ Aiken Rd. in the past. The City will remove stumps and restore right of way. The Contractor is responsible for damage to private property.